

## REQUEST FOR PROPOSAL

### PROJECT DESCRIPTION

Stock Contractor Services will provide Professional Rodeo Cowboy Association (“PRCA”) contract personnel, sound person, specialty act/barrelman, secretary, timers, bullfighters, pickup men, riding and timed event boss, flankman, labor to open/pull bucking chute gates and sort and load bucking stock, and all production pertaining to the rodeo performance and specialty act for all 4 nights at the Eagle County Fair and Rodeo.

### SCOPE OF SERVICES

1. **Stock Contractor Services for the annual PRCA 4-night performance including the slack which is held the first night of the annual event. Contactor shall provide all livestock for the 4-night event held during the annual Eagle County Fair and Rodeo that includes the following events: Bareback Riding, Saddle Bronco Riding, Bull Riding, Tie-down Roping, Steer Wrestling, Team Roping and Women’s Barrel Racing and associated slack.**

### PROPOSAL SUBMITTAL REQUIREMENTS

1. **Proposal Form.** Must be signed and submitted with response.
2. **Qualifications and Experience.** Briefly explain your company’s qualifications to provide the services requested, e.g., years in business, staffing, vehicles to be utilized and experience.
3. **Schedule.** Annual Eagle County Fair and Rodeo event which is held July 24, July 25, July 26, and July 27, 2024
4. **Budget/Pricing.** Please provide the total amount for entire service for the 4-night event.
5. **Familiarity with Eagle County.** Provide a narrative describing familiarity with Eagle County.
6. **References.** Please provide three (3) references from current customers receiving the same or similar service. Include name of entity, contact name and telephone number.
7. **Legal Issues.** Are there any lawsuits, federal, state or local tax liens, or any potential claims or liabilities against you, your company or the officers of the company at this time or within the last three years? If so, please explain.

8. **Deliverables.** PRCA contract personnel, sound person, specialty act/barrelman, secretary, timers, bullfighters, pickup men, riding and timed event boss, flankman, labor to open/pull bucking chute gates and sort and load bucking stock, and all production pertaining to the rodeo performance and specialty act for all 4 nights. The proposed Services will include, but are not limited to: producing a 4-PRCA rodeo that includes the following events: Bareback Riding, Saddle Bronco Riding, Bull Riding, Tie-down Roping, Steer Wrestling, Team Roping and Women's Barrel Racing and associated slack.

9. **Evaluation Criteria.** The proposals will be reviewed by a selection committee. Final evaluation and selection will be based on:

- Information presented in proposal
- Ability of the contractor to provide quality and services
- Qualifications and experience of the contractor
- Reference checks
- Total cost or proposed pricing